

Regulation

on the processing, storage and protection of personal data

1. Terms and definitions

1.1. Personal data is any information relating to a to an individual (personal data subject), specific or determined on the basis of such information.

1.2. Processing of personal data is any action (operation) or a set of actions (operations) performed with personal data using automation tools or without using such tools, including collection, recording, systematization, accumulation, storage, clarification (update, change), extraction, use, sharing (including sharing with third parties, not excluding cross-border sharing, if the need for it arose in the course of fulfilling obligations), depersonalization, blocking, deletion, destruction of personal data.

1.3. Confidentiality of personal data is a mandatory requirement for the appointed responsible person who has gained access to personal data to prevent their dissemination without the consent of the subject or other legal basis.

1.4. Dissemination of personal data is actions aimed at sharing personal data with a certain set of people (sharing personal data) or at acquaintance of the public with the personal data, including the disclosure of personal data in the media, posting in information and telecommunication networks or providing access to personal data in any other way.

1.5. Use of personal data is actions (operations) with personal data performed in order to make decisions or perform other actions that generate legal consequences in relation to personal data subjects or otherwise affect their rights and freedoms or the rights and freedoms of others.

1.6. Blocking of personal data is a temporary termination of the collection, systematization, accumulation, use, distribution of personal data, including their sharing.

1.7. Destruction of personal data is actions as a result of which it is impossible to restore the content of personal data in the information system of personal data, or as a result of which physical storages of personal data are destroyed.

1.8. Depersonalization of personal data is actions as a result of which it is impossible to determine the belonging of personal data to a specific subject without using additional information.

1.9. Publicly available personal data is personal data, access of the public to which is provided with the consent of the subject or to which the requirement of confidentiality does not apply in accordance with federal laws.

1.10. Information is knowledge (messages, data), regardless of the form of its presentation.

1.11. Personal data subject is an individual who has provided his/her personal data by means of the formation of a request (application) addressed to the Operator and subsequent registration on the website www.silkwayrally.com.

1.12. Cross-border sharing of personal data is sharing of personal data with a foreign state authority, a foreign individual or a foreign legal entity on the territory of a foreign state.

2. General provisions

2.1. This Regulation on the processing, storage and protection of personal data (hereinafter referred to as the Regulation) has been developed and applied by the “Silkway Rally” – an Association for the Support and Development of Motorsports (hereinafter referred to as the Operator) in accordance with the provisions of Art. 18.1 of the Federal Law No. 152-FZ “On Personal Data” (hereinafter referred to as the Federal Law “On Personal Data”) of 27.07.2006.

2.2. This Regulation defines the Operator’s policy regarding the processing of personal data accepted for processing, the procedure and conditions for processing personal data of individuals who have transferred their personal data for processing to the Operator using automated and/or non-automated means; establishes procedures aimed at preventing violations of the Russian Federation legislation and elimination of the consequences of such violations related to the processing of personal data.

2.3. The Regulation has been developed in order to ensure the protection of the rights and freedoms of individuals when processing their personal data, as well as to establish the responsibility of the Operator’s officials who have access to the personal data of personal data subjects for failure to comply with the requirements and provisions governing the processing of personal data.

2.4. This Regulation does not apply to relations arising from the processing of personal data of the Operator’s employees, since such relations are regulated by a separate local act.

3. Consent to the collection, processing and sharing the personal data

3.1. The operator receives and starts processing the personal data of the subject from the moment his/her consent is received.

3.2. Consent to the collection, processing and transfer of personal data is given by the personal data subject by marking in a special box on the website www.silkwayrally.com.

3.3. Consent to the collection, processing and transfer of personal data is valid until the Personal Data Subject sends a corresponding written application to the email address info@silkwayrally.ru on the termination of the collection and processing of personal data at the location of the Operator.

3.4. The personal data subject can revoke his/her consent to the collection, processing and transfer of personal data at any time.

3.5. In the event when the Personal Data Subject revokes consent to the processing of his/her personal data, the Operator stops collecting, processing and sharing them or ensures the termination of these actions (if the processing is carried out by another person acting on behalf of the Operator); and if the storage of personal data is no longer required for the purposes of their processing, the Operator undertakes to destroy personal data or ensure their destruction within a period not exceeding 30 (thirty) days from the date of the said revocation receipt.

3.6. The processing of the personal data of the Site Visitor without his/her consent is carried out only if the personal data is publicly available, or at the request of the authorized state bodies in the cases provided for by the Russian Federation legislation.

3.7. If the Personal Data Subject provides the Operator with the personal data of a third party, the Personal Data Subject is responsible for informing the third party about the use of his/her data and obtaining the appropriate explicit permission.

4. Purposes of collecting and processing personal data

4.1. The Operator processes personal data of personal data subjects in order to conclude and execute an agreement to which the Personal Data Subject is a party. For these purposes, the Operator performs the following actions:

- registration (authorization) of the personal data subject on the Operator's website www.silkwayrally.com
- processing of applications of the personal data subject for participation in events held by the Personal Data Operator;
- informing the personal data subject about changes and additions made to the events held by the Operator with the participation of the personal data subject;
- informing the personal data subject about the planned projects and actions of the Operator.

4.2. The processing of personal data can be carried out for statistical purposes, subject to the mandatory depersonalization of personal data.

5. Procedure for collecting, processing, storing and destroying personal data

5.1. Personal data of Personal Data Subjects is obtained by the Operator:

- by personal sharing by the Personal Data Subject when entering data on the website www.silkwayrally.com;
- in other ways that do not contradict the Russian Federation legislation and the international legislation requirements on the protection of personal data.

5.2. The operator receives, processes, stores and destroys the following personal data:

- Surname;
- Name;
- Patronymic;
- E-mail address;
- Phone number;
- Date of birth;
- Place of birth;

- Series and number of the passport (identity card), date of issue and validity period, issuing authority;
- Series and number of the driving license (license), date of issue and validity period;
- Data of pages in the social networks;
- Location;
- Billing information (credit/debit card number, bank/checking account number, etc.)
- Mailing address;
- Participation of the Personal Data Subject in other events held both by the Operator itself and by third parties;
- Name of the team, in which the Personal Data Subject took part in events held both by the Operator itself and by third parties, country of the team origin, type of the team;
- Vehicle of the Personal Data Subject (brand, model, state registration plate, vin code, country of registration, color, number of seats, length, width, weight and other similar information)
- Responsibilities of the Personal Data Subject in a team, in which the Personal Data Subject took part in events held both by the Operator itself and by third parties.

5.3. The Personal Data Subject has the right to request complete information about his/her personal data, their processing, sharing and use from the Operator.

5.4. The Operator has the right to independently determine the methods of processing personal data used. Clarification of the personal data of the Personal Data Subject is carried out by telephone or through communication via the Internet.

5.5. Only the employees of the Operator who are allowed to work with the personal data of the Personal Data Subjects in connection with the performance of their labor duties can have access to the processing of personal data.

5.6. Personal data in electronic form is stored in the local computer network of the Operator, in electronic folders and files in the personal computers of employees admitted to the processing of personal data.

5.7. Operator's employees admitted to the processing of personal data are warned of their responsibility for disclosing confidential information in accordance with the Russian Federation legislation.

5.8. The operator takes the necessary technical and organizational information security measures to prevent information leakage and minimize such risks. Such measures may include: the use of antivirus tools, placement of storage media in secure server centers, encryption, deployment of appropriate systems and procedures for managing access rights, as well as other methods of information protection not prohibited by the Russian Federation legislation. To protect against accidental loss and or damage to personal data, data backup is used.

5.9. The Operator has the right to share the personal data with third parties in order to ensure the participation of the Personal Data Subject in the events held with the Operator's participation, provided that it is necessary in connection with the conclusion of an agreement to which the Personal Data Subject is a party, and subject to obtaining the consent of the Personal Data Subject to their sharing.

5.10. When sharing the personal data with third parties, the Operator warns the specified persons that these data are confidential, can be used only in connection with the conclusion of an agreement to which the Personal Data Subject is a party, and requires such third parties to comply with this condition.

5.11. If there is a legal request from the authorities or other third parties authorized by the current legislation, the Operator may disclose the personal data of the Personal Data Subject to the extent necessary to fulfill the legal requirement.

5.12. In case of revealing illegal processing of personal data carried out by the Operator or a person acting on behalf of the Operator, the Operator is obliged to stop the illegal processing of personal data or ensure that the illegal processing of personal data by the person acting on behalf of the Operator is stopped, by blocking these personal data within a period not exceeding three working days from the date of this identification.

5.13. The destruction or depersonalization of a part of personal data can be carried out in a way excluding further processing of these personal data while preserving the possibility of processing other data recorded on a physical storage.

5.14. Blocking, destruction, depersonalization of personal data are carried out for the reasons provided for by current legislation

5.15. Persons guilty of violating the rules governing the receipt, processing and protection of personal data are liable in accordance with the current legislation of the Russian Federation and internal local acts of the Operator.

5.16. The Personal Data Subject guarantees that the personal data provided by him/her is true and accurate and undertakes to inform the Operator of any change or modification. Responsibility for any harm or damage caused to the website www.silkwayrally.com or the person in charge of the website, or any third party through the provision of erroneous, inaccurate or incomplete information in the registration forms, is taken solely by the Personal Data Subject.

6. Processing of technical information not related to personal data (information about cookies, IP addresses, used browser and operating system)

6.1. To improve the website www.silkwayrally.com and to provide the best presentation of the content to the users (visitors) of the website on a computer or mobile device, as well as to provide quick and easy navigation on the website, the Operator processes data such as IP address, information about the browser and operating system used, cookie data and other similar information that does not contain personal data.

6.2. A cookie is a small text file that the website www.silkwayrally.com places on a PC, phone or other device of a user (visitor) of the site with information about navigation on this site. It

helps the site to remember information about the user (visitor), for example, what language the user (visitor) prefers to view it in; it also allows improving the website by analyzing the number of visits and usage patterns, by adapting the website to the individual interests of users (visitors), by speeding up search, etc.

6.3. Cookies do not contain personal data, thanks to which it is possible to identify the user (visitor) of the site.

6.4. The operator also receives information about the IP address of the user (visitor) of the website www.silkwayrally.com. This information is not used to identify the visitor.